



Regents Park Community College

Charging & Remissions Policy



Charging Policy

Statement

Regents Park Community College seeks to include all students on visit, which form an essential part of a Key Stage 3 or 4 syllabus.

The Governing Body recognises the valuable contribution that the wide range of educational activities, including clubs, trips and residential experiences can make towards a student's personal and social education.

It aims to promote and provide such activities both as part of a broad and balanced curriculum for the students and as additional optional activities.

Charges

The governing body reserves the right to make a charge in the circumstances listed below for activities organised by the school in accordance with the Education Reform Act 1988.

School visits in school hours:

Board and lodging element.

Activities outside school hours:

The full cost to each student of activities deemed to be 'optional extras' taking place outside of school hours where the parents have agreed the activity in advance.

Individual instrumental tuition:

In accordance with Southampton City Council policy.

Charging in kind:

For the cost of materials, ingredients, equipment (or the provision of them by parents) provided the parents have indicated in advance that they wish to own the finished product.

This will apply in particular to Food Technology, Textiles, Craft-Design Technology, Art, Ceramics, but may in special circumstances apply to other subjects.

Examination fees:

The school will pay for entries to public examinations except in the following circumstances:

- where a student has not been prepared for a prescribed public examination by the school as well as for non-prescribed examinations whether or not prepared by the school.
- if a student fails without good reason to complete the examination requirements for any public examination for which the school has paid (is liable to pay) an entry fee.

Breakages or damages to school premises/equipment:

For damage as a result of a student's inappropriate behaviour.

Charging Policy

Voluntary Contributions

To seek voluntary contributions from parents so that activities during school hours, for which charges may no longer be made, can continue. Such voluntary contributions may relate to activities within or outside school hours but the following conditions apply:

- there is no obligation to contribute
- students are not treated differently if parents do not contribute
- an initial letter is sent to parents outlining the activity and costs
- if costs cannot be met by contributions (with any approved subsidy remission costs) the activity will be cancelled

Remissions

Where the parents are in receipt of Income Support or Family Credit, full costs for board and lodging for any residential activity will be remitted:

- where the activity occurs within school hours;
- where it forms part of a syllabus for a prescribed public examination, for the National Curriculum ; or
- for regulations relating to Religious Education whether within or outside school hours

Third Party Local Organised Visits

The Governing Body endorses the Authority view that schools should avoid involvement in third party organised visits.